

Safety Committee Meeting
Wednesday, November 27, 2021
4:30 pm- Zoom

Members in attendance: Jennifer Beasley, John Campbell, Sabrina Dowell, Elizabeth Hayden, James Hollis, Rose Kebe, Candace Miller, Tisha Moore, Patrice Morrison, Rodrigo Sanchez, William Shenko, Tim Waldman, and Diana Wilson

Guest Speakers: Russ Edwards - FBS, Jordan Edwards – FBS, Winchell McKinney – Edwards Risk Mgmt., and Aaron Ramsey Edwards Risk Mgmt.

Candace Miller called the meeting to order at 4:33 pm.
Candace went over the Committee member list and welcomed all members.

Candace reviewed the Mission of the Safety Committee.

1. Promote and Maintain Safety
2. Identify Issues
3. Find Solutions
4. For the benefit of staff, students, and community

Candace Miller reviewed the responsibilities of the Committee.

1. Attend meetings
2. Communicate to campus or department
3. Actively participate in safety training
4. Monitor and evaluate effectiveness of safety program
5. Conduct hazard/safety inspections
6. Annually evaluate safety program

Russ Edwards addressed the group and commended the district on having a Safety Committee that works hard to keep safety in the forefront. Russ reminded everyone that a Worker's Comp claim also affects a persons' personal life outside of the workplace. Their workload, and family responsibilities also add to the cost of the claim.

Jordan Edwards reviewed the Worker's Comp Claims for 2020-21 school year.

Data showed accidents by day of week were consistent. There was not a huge difference in the days of the week. Data also showed that accidents by time of day seemed higher from 10:00 am through the lunch hour and then picked up around 3:00 pm. A review of claims by quarter showed the highest number happened in the months of January, February and March.

Accidents by job category shows Professional had the highest with 52 accidents, Custodial was next with 18 accidents, Food Service had 13 accidents, Maintenance had eight accidents and Transportation had five, with a total of 96 claims.

Jordan then went over the first quarter historical review. The data showed the top three injury causes in the first quarter from the past five years. (2017-2021) He asked members to be thinking about what injuries should be prevented in first quarter of 2022, and what recommendations for training topics should we have for campuses and administration for January through March.

Data showed that strains/over exertions, slips/falls, and struck by a student were the top three causes. 2017 had the highest number of claims. 2019 showed the lowest number for first quarter. 2021 had one claim that was \$73,000.

Jordan then reviewed the injuries by body part data. Upper extremities and multiple body parts were both high.

Data showed the first quarter for 2021 had the highest number of sprain/strains. Jordan asked what kind of training should we provide in 2022 to help with these injuries.

Candace asked members for their suggestions on what injuries we want to prevent in 2022, and what incentive contests would be best to obtain that goal.

Candace reviewed the 2020-2021 Safety Incentive Program with members.

Candace reminded members that the 2021-22 Safety Incentive survey that was sent out at the end of September. She shared the results with members.

1. Spot a Safety Hazard (take a photo or video)
2. Report an issue (each entry can qualify)
3. Quick reporting (contest for addressing hazards quickly)
4. Spot a Wet Floor Sign Contest

A suggestion was made to raise awareness on strains and over exertions, we could have a contest for people to post a photo of stretching exercises. Winning photos would be posted.

Aaron Ramsey reminded members that slips and falls is still a concern. What causes these types of accidents? People get distracted and aren't always aware of their surroundings. There are some safety short videos available that are five to six minutes in length that anyone can watch.

Another suggestion was made to help teachers with their mental and physical wellbeing. Teachers are under a lot of stress and don't take care of themselves which can result in health issues. Maybe we need to focus on Wellness. Perhaps for February. Maybe title it Give Yourself a Little Love. Staff can submit one entry per day on ways they promote wellness. These would be shared with all staff.

Other suggestions were the Spot a Wet Floor Sign and Spot a Safety Hazard.

Candace will send out an email to the committee members asking for their input and ideas on the suggestions or to add their own ideas.

Candace then shared the Safety and Loss Prevention activities information. Campuses and departments have safety trainings in August, October and March. The incentive contests are funded by WCS and ERMI.

Facilities Management holds safety trainings every month.

Child Nutrition holds safety trainings from August through April.

Transportation holds safety trainings from September through May.

Mr. Shenko thanked Edwards Risk Management for all they do to help promote safety and funding incentives.

Candace introduced Winchell McKinney to the members. Winchell is our Loss Prevention Specialist for Edwards Risk Management. Photos were shared of employees receiving their work wear safety shoes. This program provides auxiliary employees with a pair of slip resistant shoes.

Candace then reviewed the schedule of meetings. The committee meets three times a year, October, January, and March on the last Wednesday of the month. Next meetings are:

January 26, 2022 4:30 pm

March 30, 2022 4:30 pm

After the meeting today, what can we take back to the campus and department? Get co-workers involved. Report issues and hazards to your supervisor or custodian. Keep awareness in the forefront.

Candace will resend the survey.

The meeting adjourned at 5:40 pm.

Respectfully submitted,

Patrice Morrison